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| REPORT of INTERSESSIONAL MEETING, REVISION OF IALA STANDARDS |
|  |
| 5 July 2021 |
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**Report of Intersessional Meeting – Revision of IALA Standards**

# Introduction

An intersessional meeting regarding the ongoing revision of IALA Standards was held on the 5th of July 2021 by teleconference. The meeting was opened at 09:00 hours (UTC).

## Approval of Agenda

The draft Agenda was accepted without amendment.

A copy of the Agenda is attached as Annex A.

## Apologies and introductions

**Attendees**

Jillian Carson-Jackson Nautical Institute Australia

Stefaan Priem Agency for Maritime Services and Coast Belgium

Trond Ski (Chair) Norwegian Coastal Administration Norway

Neil Trainor Australian Maritime Safety Authority Australia

**Apologies**

Richard Aase Norwegian Coastal Administration Norway

Robert Townsend Maritime Coast Guard Agency UK

# Background

The chair introduced the background for the meeting recalling that at VTS50, Committee participants were invited to join an intersessional group on the review of the IALA Standards. Due to the fact that just a couple of participants expressed their interest to join such a group, it was decided to handle the revision by correspondence. In order to gather inputs and comments from a larger audience, IALA VTS working group chairs and vice-chairs were invited in addition to provide inputs and comments to the latest drafts of the Standards. An intersessional meeting was arranged to address the draft IALA Standards and the submitted comments and remarks.

# Review of IALA Standards

The intersessional meeting identified and addressed the following:

* The definition of “IALA Guidelines” provided on the IALA web site is not consistent with the definition in the IALA Standards. This also applies to other text on the web site regarding the Standards, indicating a need to update the web site for consistency.
* The IALA Council should be authorized to approve changes to chapter 5, “Referenced Documents” in the IALA Standards.
* The IALA Style Guide needs to clarify the use of “shall” and “should” in Standards, Recommendations and Guidelines.
* The Scope of the Standards (chapter 4) states: “IALA Standards may contain normative and informative provisions”. This implies that Recommendations including associated Guidelines may be normative. A proposal to state that: “A Guideline is informative only” did not receive support, but it was recognized that such statement would apply to “stand alone” Guidelines, not associated with a Recommendation. It was emphasized that the Scope (chapter 4) needs to be consistent between the Standards.
* IALA Standard S1040 Vessel Traffic Services chapter 3 (Application) states: “This Standard is suitable for implementation by all Marine Aids to Navigation authorities”. Recognizing that not all VTS Authorities or VTS Providers may be defined as “Marine Aids to Navigation authorities”, the need to reword this statement should be considered.

# Closure of the meeting

The Chair closed the meeting at 10:58 UTC.

# Annex

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| 1. Agenda | A copy of the agenda is included as Annex A |

**Annex A**

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**Intersessional Meeting**

**Revision of IALA Standards**

A meeting regarding the ongoing review of the IALA Standards will be held 5 July 2021 via Teams.

09:00 - 11:00 UTC

Monday 5 July 2021

**Draft Agenda**

1. Introduction
   1. Approval of agenda
   2. Apologies and introductions
2. Background
3. Review of IALA Standards
4. Closure of the meeting

